



Official Use Only:

Company: _____

Contact: _____

Air Show 2019 Non-Profit Application

(Previous Application Forms will not be accepted)

In an effort to expedite processing of your application, we ask that you utilize the checklist provided below and on page 2 to ensure that your application is complete. All check list items below constitute the complete vendor application. **Please note that applications must be complete, insurance carrier indicated.**

This document contains all necessary forms and information to complete a full application. It will be your responsibility to make certain that we receive all documents in the application process.

The deadline for all application documents is March 31, 2019. Space will be allocated on a first-come-first-served basis.

The following check-listed items should be sent to Planes of Fame Air Museum via Email (preferred) mail, or fax:

Email to airshowvendors@planesoffame.org

FAX your application package to 909-597-4755; attn: airshowvendors@planesoffame.org

Mail your application to: Planes of Fame Air Museum, attn: Air Show Vendors, 14998 Cal Aero Dr., Chino, CA 91710.

Vendor Application Checklist

COMPLETED VENDOR APPLICATION

CERTIFICATE OF INSURANCE MUST BE SUBMITTED BY **MARCH 31, 2019.**

INSURANCE INFORMATION: PLEASE READ CAREFULLY: All non-profit vendors may carry a General liability and Automobile policy with a \$1 million limit. The business name you use on your application must match the name on your certificate of insurance. If you use a company name other than that on your insurance certificate, please add that name to your application. If your insurance policy expires prior to Air Show, but after you submit it with your application then you must provide us with the current and valid certificate on or before April 22, 2019. Please check your expiration date and make arrangements to comply with this rule. We have included a sample copy of the additionally insured wording for you to share with your agent and we strongly encourage you to forward it to them for accuracy. Please have the following listed as additional insured on your two business policy certificates exactly as written below in the boxes (Both entities must be named separately).

PLACEMENT ACKNOWLEDGEMENT

Once your completed application (all check listed items above) has been received and processed, you will receive confirmation by either mail or e-mail. Notification of Acceptance and Booth Assignments will be sent to you by mail or e-mail on April 10, 2019. If you have any questions please e-mail them to: airshowvendors@planesoffame.org

All questions should be directed to airshowvendors@planesoffame.org

Initials:



First Certificate

Planes of Fame Air Museum and its officers, employees, agents and volunteers
 14998 Cal Aero Dr.
 Chino, CA 91710

AND

Second Certificate

The County of San Bernardino and its officers, employees, agents and volunteers
 385 N. Arrowhead Ave
 San Bernardino, CA 92415

Air Show 2019 Non-Profit Vendor Application Form

Company:	
Contact Person:	
Mailing Address:	
Primary Phone: <i>(include area code)</i>	
Cell Phone <i>(used during air show)</i> <i>(include area code)</i>	
E-Mail Address	
Booth Display <i>(Be specific but concise in description)</i>	
Will you use a Generator?	Yes No <i>(if Yes, please request generator requirements)</i>
Number of booth persons?	

Note on Vendor Wristbands

Each 10x10 booth will receive two (2) vendor wristbands. Vendor wristbands are to be given ONLY to people working in your booth. Vendor wristbands allow access to the ramp before and after the public is allowed and access to areas where the public is not allowed.

Vendor Parking Passes

Vendor Parking is extremely limited. Only one (1) vendor parking pass will be issued to each vendor. Vendor parking is primarily for vendor vehicles that are used for restocking your inventory.

Initials:



Air Show 2019 Non-Profit Application - (continued)

Information and Regulations

1. There will be **NO** vendor setup on Thursday, May 2nd.
2. You may set up Friday, May 3rd between the hours of 8:00 a.m. and 5:00 p.m.; Saturday, May 4 and Sunday, May 5, 2019 between the hours of 6:00 a.m. and 7:00 a.m. All vehicles must be in designated parking no later than 7:30 a.m. each day.
3. You **MUST** have a vendor vehicle pass and vendor wristbands to be allowed entrance to the airport at all times.
4. The gates for the public will be open on Saturday and Sunday from 8:00 a.m. to 4:00 p.m.

Initials: